

No.A-12021/2/2001-Admn(Pt.)
Government of India
Ministry of Rural Development
Department of Land Resources
NBO Building, Nirman Bhavan, New Delhi-110 011

Dated the 1st April, 2011

Subject: Filling up the post of **Assistant Commissioner** in pre-revised scale of pay of Rs.10000-325-15200 (pre-revised) in the Department of Land Resources, Ministry of Rural Development on Deputation basis.

Applications are invited to fill up one post of **Assistant Commissioner** in pre-revised scale of pay of Rs.10000-325-15200(pre-revised) in the Department of Land Resources on deputation including short term contract basis from officers under the Central Govt./State Government having the qualifications and experience as mentioned in Annexure-I.

2. The Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in same or some other Organisation/Department of the Central Government, shall ordinarily not exceed three years. The maximum age limit for appointment on deputation) shall be not exceeding 56 years as on the closing date of the receipt of applications.
3. The officer selected will have the option to draw his pay plus deputation allowance in accordance with the Department of Personnel & Training O.M.No.2/12/87-Estt (Part-III) dated 29.4.1988 as amended from time to time or to have his pay fixed in the scale of post as per rules/orders on the subject.
4. Application of eligible and willing officers who can be spared immediately may be forwarded in the prescribed proforma (Annexure-II) alongwith up-to-date CR Dossier, cadre clearance, vigilance clearance, Integrity Certificate and statement showing major/minor penalties imposed on the officer during the last ten years, if any. The applications may be forwarded within **45 days** from the date of publication of the advertisement in the Employment News to the Under Secretary (Admn), Department of Land Resources, Ministry of Rural Development, NBO Building, G Wing, Nirman Bhawan, New Delhi – 110 011.

5. The advance copy of the applications and applications received after the last date and without CR Dossier, Vigilance Clearance and Integrity Certificate will not be considered.
6. The officials who apply for the above post will not be allowed to withdraw their applications subsequently.



(Anoop Kumar)

Under Secretary to the Govt. of India

Ph. 011-23062722

Distribution:

1. All Ministries/Departments of the Central Government with the request that wide publicity may be given to the vacancy circular in their Ministry and in their Semi Govt. attached/subordinate offices, autonomous organizations, Public Sector undertakings, Statutory Organisations etc.
2. The Chief Secretaries of all State Governments and Administrators of Union Territories with the request that wide publicity may be given to the vacancy to all the eligible Organisations under their control.
3. All Sections/Desks in the Ministry of Rural Development
4. NIC, DoLR with a request that the vacancy circular may be uploaded in the website of DoLR.
5. Spare Copies

**ELIGIBILITY CONDITIONS FOR APPOINTMENT TO THE POST OF ASSISTANT
COMMISSIONER ON DEPUTATION BASIS**

1. Name of **Assistant Commissioner**
the post
2. Scale of Rs.10000-325-15200/- (Pre-revised)
Pay
3. Eligibility Officers under the Central Government/State
Government

DEPUTATION (including Short-term Contract)

Officers under the Central/State Government/Union Territories/Public Sector
Undertakings/Semi-Government/Autonomous or Statutory Organisation.

- (a) (i) holding analogous posts on regular basis; or
- (ii) with **five** years' service in the grade rendered after appointment
thereto on regular basis in the scale of pay of Rs.8000-13500, or
equivalent in the parent cadre/Department;
- (iii) with **eight** years service in the grade rendered after appointment
thereto on a regular basis in the scale of pay of Rs.6500-10500 or
equivalent in the parent cadre/Department; and

(b) possessing the following educational qualifications and experience:

I Master's Degree from a recognized University or equivalent in one
of the following subjects:

- (a) Agriculture
- (b) Forestry
- (c) Horticulture

Or

Bachelor's Degree in Agricultural Engineering from a recognized University or
equivalent; and

Five years' experience in supervisory capacity of formulation and processing
including collection/compilation/analysis of data in respect of
Agriculture/Forestry/Wastelands Development/Watershed Development/Rural
Development Programmes

(The Departmental officers in the feeder category who are in the direct line of promotion
will not be eligible for consideration for appointment on deputation/contract. Similarly
deputationists shall not be eligible for consideration for appointment by promotion.)

BIO-DATA PROFORMA

1	Name and Address in Block letters	...	
2	Date of Birth (in Christian era)	...	
3	Date of retirement under Central/State Government Rules	...	
4	Educational Qualifications	...	
5	Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)	...	

Qualifications/ Experience required		Qualifications/Experience possessed by the Officer
Essential	(1) (ii) (iii) (iv)	
Desired	(i) (ii)	

6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post	...	
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7 Details of Employment, in chronological order. (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient). Mode of appointment whether regular or adhoc or deputation may clearly be mentioned.

Office/ Organisation	Post held	From	To	Scale of pay and basic pay	Nature of duties

8	Nature of present employment, i.e. ad-hoc or temporary or permanent	...	
9	In case the present employment is held on deputation/contract basis, please state-		
	(a) The date of initial appointment	...	
	(b) Period of appointment on deputation/contract	...	
	(c) Name of the parent office/ organization to which you belong	...	
10	Additional details about your present employment Please state whether working under-	...	
	(a) Central Government	...	
	(b) State Government	...	
	(c) Autonomous Organisation	...	
	(d) Government undertakings	...	
	(e) Universities	...	
11	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	...	
12	Total emoluments per month now drawn	...	
13	Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient	...	

14	Whether belongs to SC/ST	...	
15	Remarks (The candidate may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards/scholarships/official appreciation (iii) Affiliation with professional bodies/institutions/societies and (iv) any other information.	...	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Address with
telephone number:

Date:
Place :

To be certified by the Cadre Controlling Authority/Employer

Certified that the particulars furnished by the Officer are correct as per the records held in this Office. The following documents are enclosed along with the application:

1. Cadre Clearance.
2. Vigilance Clearance
3. Up-to-date Confidential Reports Dossier
4. Integrity Certificate by an Officer not below the rank of Deputy Secretary
5. A statement showing minor or major penalties imposed during last ten years, if any.

No.
Date.
Place :

Name, signature & Seal

of the Employer/Cadre
Controlling Authority.

**DUTIES AND RESPONSIBILITIES ATTACHED TO THE POST OF ASSISTANT
COMMISSIONER IN THE DEPARTMENT OF LAND RESOURCES**

- Preparation and obtaining approval of central sector/centrally sponsored schemes etc. and watershed development in rainfed areas/wasteland development.
- Examination of States' proposals and allocation of State-wise/targets and funds and preparation of annual action plans of wasteland development schemes and watershed development/management in rainfed areas.
- Follow-up action and monitoring, etc. of implementation of the schemes, examination and scrutiny of monthly/quarterly/annual progress reports and modification or amendments in the guidelines of the schemes.
- Preparation of notes for discussion on draft annual plans of the States/perspective planning.
- Preparation of agenda items and notes, and minutes in connection with the various meetings as convened, including National and Regional level reviews.
- To maintain a closer interaction on watershed development in rainfed areas and Wastelands Development and to formulate authoritative recommendations of improved practices and modern scientific techniques leading to sustainable watershed management and development of wastelands.
- Collection and compilation of information relating to schemes and other related matters.
- Formulation of new project proposals.
- Examination and formulation of programme relating to integrated Wastelands Development/Watershed Management.