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F.No.D. 190157/2013-Admn.  
Government of India  
Ministry of Rural Development  
Department of Land Resources,  
NBO Building "G Wing" Nirman Bhawan, New Delhi – 110 011.

Dated the 22<sup>nd</sup> November, 2013.

To

Subject: Invitation of bid for purchase of Computer and its peripheral – regarding.

Sir,

Sealed tender under single bid system are invited from reputed firms by the Department for purchase of Desktop Computer, Software, Printers and UPSs as per technical specifications & terms and conditions as appended below:

1. The tenderer should submit their tender in sealed envelope.
2. All tenderer must submit EMD of Rs.5,000/- (Rupees five thousand in the form of Bank Draft drawn in favour of the Pay & Accounts Officer, Department of Land Resources, New Delhi along with bid. No tender will be entertained in the absence of EMD.
3. In case of failure of supply of lowest rates, earnest money of concerned firm would be forfeited.
4. Specifications of items must be strictly as per details given below:

| Sl. No. | Items               | Quantity | Make                       | Specifications   |
|---------|---------------------|----------|----------------------------|--|
| 1.      | Desktop Computer    | 07       | HP                         | Intel Core i7-3770 CPU on Q77 series Chipset with trusted platform module 1.2, Operating System; Microsoft Windows 8 |
| 2.      | Laser Printer (B&W) | 07       | HP Model No. LJP 1108      | Resolution Mono 600 x 600 papers size: A 4, Print Speed in PPM (A 4 size): 14, Port: 1 USB                           |
| 3.      | Software            | 07       | MS Office 2013             | MS Office 2013   |
| 4.      | UPS for Computer    | 07       | Microtek Double Power plus | 800 VA line interactive UPS system with 12V, 7.2 AH X 2 Batteries  |



5. The bid to be submitted in an envelope along with complete details/specifications as specified in para 4 details of model, manufacturing firm, rates including taxes in respect of all items separately and delivery period.
6. Payment will be released only after supply & successful installation of the items mentioned in para 4, submission of Guarantee card, Installation Report and Satisfactory Report to the Under Secretary (Admn.), Department of Land Resources, Ministry of Rural Development; New Delhi sealed and signed by the concerned authority of the supplier.
7. Complete operation Manual should be submitted to this Department and proper operation training to be given to concerned person of this Department.
8. The supplied items must be warranted from the date of installation.
9. All received offers would be valid for a period of 90 days from the date of submission of tender. No basic price change will be entertained during the period.
10. It is mandatory that ordered items are to be delivered within 7 days from the date of issue of purchase order, otherwise penalty of late delivery @ 1% of the total cost of items to be purchased will be imposed per week.
11. The rate contract for supply of items will be for a period of minimum one year on the basis of final price and under Terms & Conditions of tender document.
12. Sealed tender along with demand draft of EMD may be sent to the undersigned upto 3.00 PM on 20.12.2013. These bids will be opened on the same day at 4.00 P.M.

Yours faithfully,



(Anoop Kumar)

Under Secretary to the Government of India

Tel. No. 2306 2722