

Dated the 3<sup>rd</sup> February, 2011

**CIRCULAR**

Subject: - Filling up the post of Deputy Commissioner (Watershed Development) (Rs. 12,000-375-16,500 pre-revised) in the Department of Land Resources, Ministry of Rural Development on Deputation (including short term contract) plus promotion.

Applications are invited to fill up one post of Dy. Commissioner (Watershed Development) in the pay scale of Rs.12,000-375-16,500 (pre-revised) in the Department of Land Resources on deputation (including short term contract) plus promotion from officers under the Central Government having the qualifications and experience as mentioned in Annexure-I

2. The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/Department of the Central Government, shall ordinarily not to exceed four years. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date of the receipt of applications.
3. The officers selected will have the option to draw his pay plus deputation allowance in accordance with the Department of Personnel & Training O.M. No.2/12/97-Estt. (Part-III) dated 29.4.1988 as amended from time to time or to have his pay fixed in the scale of post as per rules/orders on the subject.
4. It is requested that the application of eligible and willing officers who can be spared immediately may be forwarded in the prescribed Curriculum Vitae Proforma (Annexure-II) alongwith up-to-date CR Dossier, Vigilance Clearance, Integrity Certificate and the statement of Minor or Major penalties imposed during last ten years on the candidate, if any. The last date of submission the application is 6<sup>th</sup> March, 2011 also published in the Employment News dated 15 - 21 January, 2011. The application may be forwarded to the Under Secretary (Admn), Department of Land Resources, Ministry of Rural Development, NBO Building, Nirman Bhawan, New Delhi-110011.
5. The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to the post on deputation (including short term contract) plus promotion.
6. The advance copies of the applications and applications received after the last date and without CR Dossier, Vigilance Clearance and Integrity Certificate will not be considered.
7. The officials who apply for the above post will not be allowed to withdraw their applications subsequently. The crucial date for determining the eligibility is the last date of receipt of application.

  
(P.C. Meena)

Under Secretary to the Govt. of India  
Tel No.23062722

Distribution :

1. All Ministries/Departments of the Central/State Governments/Union Territories with the request that wide publicity may be given to the vacancy circular in their Ministries/Departments and attached/subordinate offices/Public Sector Undertakings/Semi-Government/Statutory or Autonomous Organizations/Recognized Research Institutions or Councils/Agricultural Universities.
2. All officers/sections in the Ministry of Rural Development.
3. NIC, DoLR for uploading the vacancy in the Departmental website.
4. Office order folder.

**ELIGIBILITY CONDITIONS FOR APPOINTMENT TO THE POST OF  
DEPUTY COMMISSIONER (WATERSHED DEVELOPMENT)**

1. Name of the post Dy. Commissioner (Watershed Development)
2. Scale of Pay Rs.12,000-375-16,500 (pre-revised)
3. Eligibility Officers under the Central/State Governments/Union Territories/Public Sector Undertakings/Semi-Government/Statutory or Autonomous Organizations/Recognized Research Institutions or Councils/Agricultural Universities.
  - (a) (i) Holding analogous posts on regular basis in the parent cadre or department; or
  - (ii) With five Year's service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs.10000-15200 (pre-revised) or equivalent in the parent cadre or department; and
  - (b) Possessing the following educational qualifications and experience:
    - Essential**
    - (i) Master's degree from a recognized university or equivalent in one of the following subject:  
Agriculture  
Forestry  
Horticulture  
Or  
Bachelor's degree in Agricultural Engineering from a recognized university or equivalent;
    - (ii) Ten year's experience in a supervisory capacity of planning and implementation of Agriculture/Forestry/Wastelands Development/Watershed Development/Rural Development programmes.
    - Desirable**
    - (i) Doctorate degree in the subject concerned from a recognized university or equivalent
    - (ii) Experience in preparation of briefs, memoranda for conferences/seminars/meetings, and the like.

**Promotion**

ii) The Departmental Assistant Commissioner in the scale of pay of Rs. 10000-375-15200 (pre-revised) with 5 years' regular service in the grade and possessing at least Bachelor's Degree in Agriculture or Forestry or Horticulture or Agricultural Engineering will also be considered and in case one of such Assistant Commissioner is selected for appointment to the post, the same shall be deemed to have been filled on promotion.

**CURRICULUM VITAE PROFORMA**

1	Name and Address ( in Block letters )	...	
2	Date of Birth (in Christian era)	...	
3	Date of retirement under Central/State Government Rules	...	
4	Educational Qualifications	...	
5	Whether Educational and other qualifications required for the post are satisfied (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	...	
		Qualifications/ Experience required	Qualifications/Experience possessed by the Officer
Essential	(i) (ii) (iii) (iv)		
Desired	(i) (ii)		
6	Please state clearly whether in the light of entries made by you above, you meet the requirements of the post	...	
7	Details of Employment, in chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient (The mode of appointment whether regular or adhoc or deputation may clearly be mentioned)		
	Office/Institute/ Organisation	Post held	From
			To
			Scale of pay and basic pay
			Nature of duties
8	Nature of present employment, i.e. ad-hoc or temporary or permanent	...	

9	In case the present employment is held on deputation/contract basis, please state-		
	(a) The date of initial appointment	...	
	(b) Period of appointment on deputation/contract	...	
	(c) Name of the parent office/ organization to which you belong	...	
10	Additional details about your present employment Please state whether working under (indicate the name of your employer against the relevant column)	...	
	(a) Central Government	...	
	(b) State Government	...	
	(c) Autonomous Organisation	...	
	(d) Government undertakings	...	
	(e) Universities	...	
	(f) Others	...	
11	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade	...	
12	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	...	
13	Total emoluments per month now drawn	...	

14	Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training; and (iii) work experience over and above prescribed in the vacancy circular/advertisement) ( <u>Note:</u> Enclose a separate sheet, if the space is insufficient)	...	
15	Please state whether you are applying for deputation (including short-term contract)/Absorption/Re-employment Basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of non-Government Organisations are eligible only for Short Term Contract.)		
16	Whether belongs to SC/ST	...	
17	Remarks (The candidates may indicate information with regard to (i) Research Publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. ( <u>Note:</u> Enclose a separate sheet if the space is insufficient)	...	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the candidate

Date:

Address with  
Telephone number:  
Countersigned  
(Employer with Seal)

### **DUTIES OF THE POST OF DEPUTY COMMISSIONER (WATERSHED DEVELOPMENT)**

1. Supervising of the functions of the officers in I.W.D.P. Division.
2. Formulation of policy guidelines for watershed development and wastelands development in the country.
3. Assisting the senior officers in the matters relating to wastelands development, watershed development in rain fed areas, soil conservation, forestry, etc.
4. Sanction of projects and release of funds for implementation of programmes relating to wastelands development/watershed development and other programmes of the Department.
5. Liaison with research/technical institutions for providing technical assistance to the senior officers and implementing agencies.
6. Monitoring of the progress of implementation of the watershed development programmes and other programmes including qualitative and quantitative analysis of the progress made.
7. Preparation of briefs, agenda notes, cabinet notes etc.
8. Any other work assigned by senior officers from time to time.